

Shri Ram College, Muzaffarnagar

Examination Committee

Annual Report

Session: 2023-24

Committee Overview:

The Examination Committee at Shri Ram College, Muzaffarnagar, is the principal body responsible for overseeing all examination-related activities at the institution. Headed by the **Examination In-Charge (EI)**, the committee is supported by three key sections: **Examination, Record Maintenance, and Administration.**

The primary objective of the **Examination Committee** is to plan, organize, and execute **both internal and external university examinations** in accordance with university guidelines and institutional norms. The committee ensures the smooth conduct of all examination processes, maintains transparency, and adheres to deadlines, thereby ensuring that students receive fair and timely assessments.

Role and Responsibilities:

1. Examination Policies & Procedures:

- Develop policies for holding internal and external examinations in line with university guidelines.
- Oversee the **preparation of seating arrangements**, which are displayed on the relevant **Notice Boards** and **Examination Blocks**.

2. Document Handling:

- Ensure the **timely submission** of all **exam-related documents** to the university.
- Process university-issued **Circulars, Guidelines, Office Orders, and Notifications**, prepare responses, and forward them after the Principal's signature.

3. Internal & External Assessments:

- Oversee **internal assessments** and **external assessments** in compliance with university **notifications and ordinances**.

4. Pre-Exam Briefing:

- Hold **pre-exam meetings** to brief faculty members about the examination process, their roles, and responsibilities.
- A report of the briefing is submitted to the **Principal**.

5. Examination Preparation:

- Organize the **timetable schedules, invigilation duty charts, and seat allotment plans** for examinations.

6. Result Display:

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Muzaffarnagar

Chairman
IQAC, Shri Ram College,
Muzaffarnagar

- Ensure the **display of results** of internal examinations on the respective **Notice Boards** for student access.
- 7. **Stationery & Materials:**
 - Ensure that **adequate stationery** (e.g., answer sheets, files) is available for all examinations.
- 8. **Grievance Handling:**
 - Address and resolve any **student grievances** related to internal examinations.

Report of Activities for Session 2023-24:

The **Examination Committee** successfully executed several key activities during the academic year, ensuring the smooth and efficient conduct of both **internal** and **external examinations**. Below is an overview of the activities conducted throughout the session:

1. **Internal Examination (12th November 2023):**
 - Informed departments about the **schedule for internal examinations**.
 - Monitored the **internal evaluation process** and ensured its timely completion.
 - Handled **student grievances** related to the internal examinations.
2. **Odd Semester External Examinations (C.C.S. University Meerut) (Starting 30th December 2023):**
 - **Room allocation and seating plan preparation** for external examinations.
 - Formation of an **internal team** to manage exam duties and invigilation.
 - Conducted **internal flying checks** to ensure compliance with exam regulations.
 - Maintained and **forwarded exam records** to the university.
 - Sent **examination bills** to the university for payment.
3. **Odd Semester External Examinations (M.S. University Saharanpur) (Starting 30th January 2024):**
 - Performed similar tasks as the C.C.S. University exams, including **room allocation, seating plan, internal team setup, and record maintenance**.
4. **Practical Exam Bills (M.S. University Saharanpur):**
 - Sent the **practical exam bills** for the odd semester on 19th March 2024.
 - Prepared and **finalized practical bills**, which were forwarded to the university for approval.
5. **Internal Examination (12 April 2024):**
 - Informed the concerned departments about the **internal exam schedule**.
 - Monitored and **addressed grievances** related to internal examinations.
6. **Annual Examination/Semester (M.S. University Saharanpur) (Starting 5th June 2024 & 21st June 2024):**
 - Continued the examination process by managing **room allocation, seating plan preparation, and conducting internal flying checks**.

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- Maintained all necessary **records** and **exam documents** were sent to the university.
 - **Examination bills** were submitted to the University for Payment.
7. **Answer Sheet Printing:**
- Managed the **printing of answer sheets** for internal examinations, ensuring timely availability.
8. **University Copies (Theoretical/Practical):**
- Maintained and processed all **university copies** of theoretical and practical examination records.

Conclusion:

The **Examination Committee** of **Shri Ram College, Muzaffarnagar** has successfully ensured the smooth and efficient conduct of all **internal** and **external examinations** during the **2023-24 academic year**. Despite external challenges, the committee adhered to university norms and policies to maintain the integrity of the examination process.

As we move forward, the committee remains committed to improving the examination process for future sessions. Emphasis will continue to be placed on enhancing **transparency, student satisfaction, and adherence to academic standards** to ensure fair and timely assessments for all students.

Mr. Vikas Kumar
Examination Committee Convener

Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

Chairman
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Muzaffarnagar

श्रीमान प्रधानाचार्य जी
श्री राम ग्रुप ऑफ कॉलेज

Date - 01/7/23

प्रतिमान नाम उद्देश्य 01/ श्री संजीव कुमार सर मैने I Semester
विद्युत (National Behaviour) के Exam में AB दी हुई है
जो Exam दिया है कृपया करके इसकी उपास्थिते वालिका
को जानकारी का कष्ट करे जिससे मैं विश्वविद्यालय से अपना
पत्र भेज सकूँ। मैं आपकी आते आभारी रहूँगी,

नाम - उद्देश्य 01/ श्री संजीव
कुमार

रेल नं० - 221807420041

Date - 01/7/23


Co-ordinator
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The diagrams are hand-drawn sketches. The left diagram shows a DNA double helix with a central vertical axis and two horizontal lines representing the sugar-phosphate backbones. The right diagram shows a protein structure with a central vertical axis and several horizontal lines representing the polypeptide chains. The sketches are simple and illustrative, showing the basic components of the DNA and protein structures.

अंक पत्र प्राप्त करने के संबंध में आवेदन पत्र।

आपसे निवेदन है कि आप मुझे 2022 सत्र के
Attendance sheet की कोपी प्राप्त
करें। मैं आभार आभारी बना रहूँगा।
आभार

Roll no. 2004/13125032

[illegible]

Chairman
IQAC, Shri Ram College,
Muzaffarnagar

वा मे,

श्रीमान

प्राचार्य महोदय,

S, R, G College M.Z.N

विषय, → परीक्षा में अनुपस्थिति के विषय में।

र. नै. उ. म.

निवेदन यह है कि मेरा EXAM दिनांक 22/09/2023

को था जिससे यूनिवर्सिटी ने मुझे अनुपस्थित दिखाया।
जिसमें मैं उपस्थित थी।

मेरा रोल नं 210197302112 है।

कृपया मेरी उपस्थिति का विवरण देने की कृपा करें।

धन्यवाद

Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

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Muzaffarnagar

नाम - शैली
रोल नं. - 21019730211
कॉलेज - S.D. College M.Z.N.
मो. नं. - 735196059

श्रीमान उद्यानाचार्य जी
श्री राम उद्योग (मुं नगर)

मेरी यह है कि मैं नाम में महत्व है मैं चन्द्रेश्वर शास्त्र
मैंने अपने घर पर घर का दाय है, मेरा एजाम कोड नं०
मैंने अपने कथा साहित्य में अनुपस्थिति दिख्य रहा है लेकिन मैं उपस्थित
हूँ हूँ कथा कथा में उपस्थिति हूँ करने की कथा की।

मैंने अपने कथा कथा में

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Issued
According
Shr-1419/23

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Chairman
IQAC, Shri Ram College,
Muzaffarnagar

CH. CHARAN SINGH UNIVERSITY, MEERUT

(Formerly Meerut University) | NAAC A++ Accredited

University Examination Result - Year - 2023

Examination/Year-B.A--II

Roll No. : MOHD MEHTAB
Enrolment No. : NASEEM AHMAD
College/Institution : MEHARANA BEGUM

Roll No. : 200213010091
Enrolment No. : M20137888
College/Institution : 213

002	010	013	213	214	235	239	245	246												
21	58	60	16	AB	12	20	03	18												
AB																				

TOTAL :-	
PREVIOUS YEAR TOTAL :-	
GRAND TOTAL :-	
RESULT:-	/ FAIL
BACK PAPER(If Any) :-	
REMARK :-	

AB:-Absent

DET:-Detained

UFM:-Unfair Means

University is not responsible for any inadvertent error that may have crept in the results being published on the internet. The results are for immediate information to the examinees & not for legal purpose. These cannot be treated as original marks. Original records are kept in the University separately. In case of any discrepancy, University records shall be final.

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सैवा में ,

श्री मानू प्राचार्य
श्री राम कॉलेज
मुजफ्फरनगर

विषय- 28/6/2023 की Attendance list लेने हेतु

महोदय ,

निवेदन यह है कि मेरा Basic Economics का exam हो गया था, परंतु मेरे Result में Absent लिखा रहा है, जिससे कारण मेरा Result promoted आ रहा है अतः आपसे निवेदन है कि मेरी Attendance list देने की कृपा करें! आपकी आज्ञा कृपा होगी!

पिता
जगेंद्र

Issued Attendance
Element

नाम - रविकुमारी
कक्षा - B. Com Ist Sem
दिनांक - 29-Nov-23

Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

संस्था प्रमुख/सह-प्रमुख श्री राम कॉलेज
मुजफ्फरनगर

Rukmani

(223007230006)
(223007230008)

Chairman
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Muzaffarnagar

सेवा में

Exam Controller
SHRI RAM GROUP OF COLLEGE (MZN)

सहाय्य

सविनय निवेदन यह है कि मेरी B.Sc
III Sem की परीक्षा दिनांक 11-2-23 को
हुई थी जिसमें मैं उपस्थित था। किसी
कारणवश इस परीक्षा में मेरी absent
नगरी हुई है कृपया मुझे मेरी attendance
sheet दिखाने की कृपा करें।

Name — Siddhant Kumar

Roll No — 210197302117

Subject — Chemistry [320201]

Issued Attendance
Sheet

Exam
28/10/23

Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

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IQAC, Shri Ram College,
Muzaffarnagar

AA SHAKUMBHARI UNIVERSITY, SAHARANPUR, UTTAR PRADESH

आवधिक प्रवेश-पत्र / PROVISIONAL ADMIT CARD (SESSION 2022-2023)
REGULAR EXAMINATION

210197302117

SIDDHARTH KUMAR

Father's/Mother's Name:

DHEERAJPAL/VIMLESH DEVI

B.SC (NEP) - IIIrd SEM

Gender:

MALE



Siddharth Kumar

S. D. COLLEGE OF COMMERCE, MUZAFFARNAGAR.

Examination Center:

S. D. COLLEGE OF COMMERCE, OPP. ALMASPUR TELEPHONE EXCH, PARIKRAMA MARG, MZN.

B.A. POLITICAL SCIENCE, CHEMISTRY, COMMERCE

B.A. ECONOMICS, ENGLISH, HISTORY, MATHEMATICS, PHYSICS, PHILOSOPHY, PLANT PATHOLOGY, SANSKRIT, SOCIAL

SCIENCE, BIOLOGY, URDU

Roll No.	Subject	Exam Date	Exam Time
320101	(TH) ELECTROMAGNETIC THEORY & MODERN OPTICS	07-02-2023	09 AM TO 12 PM
320201	(TH) CHEMICAL DYNAMICS & COORDINATION CHEMISTRY	11-02-2023	09 AM TO 12 PM
320301	(Th) Algebra & Mathematical Methods	15-02-2023	09 AM TO 12 PM
320107	HUMAN VALUES AND ENVIRONMENT STUDIES	22-02-2023	09 AM TO 12 PM
320180	(PR) Demonstrative Aspects of Electricity & Magnetism		
320180	(PR) Physical Analysis		
320180	OPTIONAL		

केंद्रों द्वारा परीक्षा फॉर्म में दिये गये अर्हता विवरण में अनिवार्य धरता या कूटस्थित तथ्य पाये जाने पर परीक्षाफल निरस्त कर दिया जायेगा।

परीक्षा केंद्रों द्वारा विशेष परिस्थितियों में परीक्षा तिथि एवं समय में परिवर्तन किया जा सकता है।

परीक्षा केंद्रों द्वारा प्रत्येक परीक्षार्थी को विश्वविद्यालय द्वारा जारी प्रवेश-पत्र के साथ सरकार द्वारा प्रदत्त फोटो पहचान-पत्र साथ रखना अनिवार्य है।

यदि प्रवेश-पत्र अस्थायी (Provisional) है। परीक्षार्थी का परिणाम उत्तरी पात्रता के अधीन रहेगा।

Controller of
Examination

परीक्षार्थी के लिए आवश्यक निर्देश:-

परीक्षार्थी परीक्षा केंद्र पर मास्क तथा हैंड सेनिटाइजर साथ लेकर जायें तथा कोविड-19 के निर्धारित नियमों (Covid Protocol) का पालन करें।

तत्काल तथा सातकोत्तर स्तर पर प्रयोगात्मक परीक्षा (Practical Exam.) एवं मौखिक परीक्षा (Viva-Voce) की तिथि एवं समय महाविद्यालय/केंद्र द्वारा निर्धारित की जायेंगी।

यदि परीक्षार्थी की फोटो अस्पष्ट / नुटियुक्त है तो यह प्रवेश-पत्र किसी भी स्थिति में मान्य नहीं होगा।

उत्तर-पुस्तिका के आवरण पृष्ठ पर अंकित सूचनाओं के अतिरिक्त अन्य किसी पृष्ठ पर नाम, अनुक्रमांक या अन्य चिह्न अंकित करना अनुचित साधन की भाँति माना जायेगा।

परीक्षार्थी अपनी उत्तर-पुस्तिका कक्ष निरीक्षक के हाथ में सौंपे बिना परीक्षा कक्ष के बाहर नहीं जा सकेगा।

परीक्षा कक्ष में किसी प्रकार की पाठ्य पुस्तक/ सहायक पुस्तक/ हस्तलिखित सामग्री/ स्मार्ट वॉच/ मोबाइल/ ब्लूटूथ डिवाइस/ कैलकुलेटर इत्यादि लेकर जाना वर्जित है। ऐसा किये जाने पर केन्द्राध्यक्ष का परीक्षार्थियों के विरुद्ध नियमानुसार कार्यवाही करने का अधिकार होगा। (जिस पेपर / पाठ्यक्रम में विषय-विशेषज्ञों द्वारा कैलकुलेटर प्रयोग अंकित किया गया हो/ अनुमति हो, उसी पेपर/पाठ्यक्रम में नियमानुसार कैलकुलेटर प्रयोग अनुमत्य होगा।)

परीक्षार्थी परीक्षा के समय पारदर्शी (Transparent) किट का ही प्रयोग कर सकते हैं। परीक्षा कक्ष में अन्य बैग, पर्स इत्यादि की अनुमति नहीं होगी।

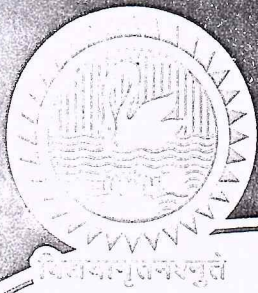
परीक्षा कक्ष में अशान्त व्यवहार करने वाले परीक्षार्थी नियमानुसार दंड के भागी बनेंगे। परीक्षा बाह्यकरण करने/छूट जाने पर उस परीक्षा का पुनः सम्पन्न करने का विश्वविद्यालय का कोई उत्तरदायित्व नहीं होगा।

Print Time : 1/23/2023 12:40:56 PM

Co-ordinator
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Muzaffarnagar

Chairman
IQAC, Shri Ram College,
Muzaffarnagar

S. D. College of Commerce,
Muzaffarnagar



S.D. COLLEGE OF MANAGEMENT STUDIES

Affiliated to C.C.S. University, Meerut and Dr. Abdul Kalam Technical University, Lucknow

Approved by AICTE, NCTE, SCERT

Bhopa Road, Muzaffarnagar-251001(U.P.)

Ph. : 0131-2608815, Fax : 0131-260477

E-mail : sdcms17@rediffmail.com & scholarshipsdcms@gmail.com

www.sdcmsmzn.org / www.sdcamzn.in

Ref.No. SDCMS/VG/MZN - 1940

Dated. 16/12/23

To,

The Director
Shri Ram Group of College,
Muzaffarnagar

Sub:- Requirement of Attendance Sheet
BBA 2nd Sem Practical Back Paper

Dear Sir,

This is to inform you that your college was being Examination Centre of Left Practical Exam for students of our college in BBA 2nd Sem in Dec-2022 Examination. Now, few students of BBA 2nd sem got ABSENT in Practical Exam BBA 2nd Sem- Code- 0268080, Assessment on soft skills based on presentation.

So you are kindly requested to issue Attendance Sheet for above said course code- 0268080

Kindly do the needful so that result of BBA 2nd Sem Sem students may get updated.


Co-ordinator
Thanking you,
IQAC, Shri Ram College
Muzaffarnagar


(Dr. Sandeep Mittal)
Principal
PRINCIPAL
S.D. College of Management Studies
Bhopa Road, Muzaffarnagar


Chairman
IQAC, Shri Ram College,
Muzaffarnagar

To,
The University

Maa Shakumbhari University
Saharanpur, U.P.

Subject - Regarding back paper result

Date - 12th January, 2024

Respected Sir/Ma'am,

I am Neha Kumari of
Shri Ram College, BCA - 3rd year
department wants to say you
that I haven't received my 1st
year's back paper result of the
subject 'C language' (BCA-103) which
was conducted in the month
of February, 2023.

Kindly grant and declare
my result I will be highly
thankful to you.

Yours Faithfully

Neha Kumari

BCA - 3rd year

Shri Ram College

Co-ordinator

IQAC, Shri Ram College
Muzaffarnagar

Forward &
Declared
Result

Exam

12/01/24

Page No.

Chairman
IQAC, Shri Ram College,
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सेवा में

श्रीमान प्रधानाचार्यजी

मु० नगर मरिगं इंस्टीट्यूट

महोदय / महोदया

मेरा नाम हेमन्त कुमार है। मैं मुजफ्फरनगर

मरिगं इंस्टीट्यूट का छात्र हूँ। मैं 3 जनवरी 2024 को

दोने वाली बी.एस.सी. चतुर्थ वर्ष के परीक्षा में विषय क्रौड 0402

की परीक्षा में भाग लिया था। परन्तु किसी कारणवश परीक्षा

परिणाम में मुझे अनुपस्थित दर्शाया गया।

अतः मैं परीक्षा केंद्र (श्री राम कॉलेज) से निवेदन करता हूँ।

कि मुझे 3 जनवरी 2024 को हुई परीक्षा की Attendance

Sheet को छात्रपुत्री प्राप्त करने की कृपा करें।

आपका आज्ञाकारी शिष्य


Chairman
IQAC, Shri Ram College,
Muzaffarnagar

Mob No:

7409274019
Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

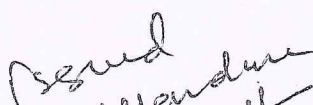
हेमन्त कुमार


#103/2024

नाम - हेमन्त कुमार

वर्ग - बी.एस.सी. (4)

Forward to Principal Shree Ram College


Principal


Chairman

Examination/Year-B.Sc.(Nursing) - Back Paper- - IV

College/Institution : 413

[illegible]

TOTAL : -	
PREVIOUS YEAR TOTAL : -	
GRAND TOTAL : -	
RESULT:-	/
BACK PAPER(If Any) :-	1 1 1
REMARK :-	

UFM:-Unfair Means

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Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

Chairman
IQAC, Shri Ram College,
Muzaffarnagar

सेवा में,

श्रीमती डीन मैम
श्री राम कॉलेज
(मुन्नगर)

महोदया,

सविनय निवेदन यह है कि मैं साक्षी
रोल नं० → 222857430018 छात्रा हूँ
मैंने M.Sc. Food and Nutrition के
1st Year के 1st and 2nd Semester के सारे
Paper दिए हैं।
जिसमें मेरी Nutritional Biochemistry
(0228503) Subject में Absent आ रही है
है 1st sem के पेपर मैंने श्री
राम कॉलेज में दिये हैं।

अतः आपसे निवेदन यह है कि मेरी
Nutritional Biochemistry (0228503) की
Attendance Sheet निकलवाने का कष्ट करे।
आपकी उक्ति कृपा होगी।

धन्यवाद
दिनांक →

27/11/24

आपकी आज्ञाकारी शिष्या
नाम - साक्षी
कक्षा - स्म० एस० सी०
IInd sem

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MAA SHAKUMBHARI UNIVERSITY, SAHARANPUR
STATEMENT OF MARKS
REGULAR EXAMINATION JUN-2023



Roll Number	222857430018	Enrollment Number	MSU22052515
Student's Name	KM SAKSHI	Father's Name	INDRESH
Mother's Name	ANITA	Gender	Female
Course	M.Sc. HOME SCIENCE (Sem - II)	Subject	Foods & Nutrition
College Name	743 - SHRI RAM GIRLS COLLEGE, MUZAFFARNAGAR		

	PAPER NAME	MPY MARKS	MIN MARKS	THEORY OBT.	PRACTICAL OBT.	INTERNAL OBT.	TOTAL	
		EXT. + PR. + INT.	EXT. + PR. + INT.					
PAPER 1	0228501	ADVANCED NUTRITION	50 + 50	15 + 15	18	--	31	049
PAPER 2	0228502	RESEARCH METHODS & STATISTICS	50 + 50	15 + 15	14	--	17	031 BP
PAPER 3	0228503	NUTRITIONAL BIO-CHEMISTRY	50 + 50	15 + 15	AB	--	35	035 BP
PAPER 4	0228504	COMMUNITY NUTRITION AND NUTRITIONAL DEFICIENCY	50 + 50	15 + 15	18	--	32	050
PAPER 5	0228580	PRACTICAL	100	30	--	67	--	067

SEMESTER	OBTAINED MARKS	MAX MARKS	RESULT	REMARKS
II	232	500	BP	
I	340	500	PASS	

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Jun 2023

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Muzaffarnagar

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Muzaffarnagar

MAA SHAKUMBHARI UNIVERSITY, SAHARANPUR
STATEMENT OF MARKS
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Jun 2023

[Signature]
Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

[Signature]
Chairman
IQAC, Shri Ram College,
Muzaffarnagar.

To,

The Principal, Director
S.D. College of Law
Muzaffarnagar

Respected Sir, Madam.

Subject → Regarding Absent in exam

With due respect, I Shuvansh Jindal 7th
Semester of B.COM.LLB Appeared in the odd
Semester examination.

Which has been held in month of December
I have appeared in all subjects but due
to technical error my Marksheet should
Absent Mark in Paper code - 7003.

Interpretation of Statutes

Kindly issue me attendance sheet as
an exam held on December 2022

Co-ordinator
IQAC, Shri Ram College
Muzaffarnagar

Director

S.D. College of Law
Ghose Road, Muzaffarnagar

© 20

Issued
Attendance
Sheet

exam

28/02/24

Chairman
IQAC, Shri Ram College
Muzaffarnagar

Thanking you

Yours faithfully

Shuvansh Jindal

Roll No. - 19090910701

Mob. No. - 904544163